

The Environment Agency's Freedom of Information Publication Scheme

Approval Documentation

Part A: Introduction

This document sets out how the Environment Agency (the Agency) is meeting its statutory requirement to provide a Publication Scheme (the Scheme) under the Freedom of Information (FoI) Act 2000. It is being supplied to the Information Commissioner in order to assess the Agency's compliance with the FoI Act s19 (1), (2).

1. Functions and duties of the Environment Agency

The Agency is a Non-Departmental Public Body (NDPB), responsible to the Secretary of State for Environment, Food and Rural Affairs. It is also an Assembly Sponsored Public Body, responsible to the National Assembly of Wales. The Agency's principal functions and duties may be categorised as follows:

- **Flood Defence:** To supervise all matters relating to flood defence, to undertake certain measures approved by Regional Flood Defence Committees including surveying flood defences and flood risk areas. Also to educate and inform about flood risk and advise local government about development in flood plains and provide warning and response to flooding incidents.
- **Water Resources:** To conserve, distribute, augment and secure the proper use of water resources and regulate licensed water abstractions. Also to publish information about the demand for water and available resources.
- **Water Quality:** To preserve and improve the quality of rivers, estuaries, coastal waters and groundwaters, through pollution control powers and the regulation of discharge consents, and to monitor sewage treatment works and trade discharges. Also to monitor the quality of freshwater, groundwater and tidal waters (up to three miles from the coast).
- **Waste Management:** To regulate the treating, keeping, movement and disposal of controlled waste by operators, carriers and brokers and at waste management sites, and to provide technical guidance on waste management and survey waste disposal needs and priorities.
- **Process Industry Regulation:** To provide an integrated approach to regulating the environmental impacts of major industry, to regulate industrial processes with the greatest pollution potential and to be responsible for implementing Integrated Pollution Prevention and Control (IPPC).
- **Fisheries:** To maintain and improve salmon, trout, freshwater and eel fisheries, to regulate these and to inform DEFRA and the Assembly Government of outbreaks of notifiable fish disease.
- **Radioactive Substances:** To regulate the disposal of radioactive waste and the keeping and use of radioactive substances at non-nuclear sites. Also to carry out monitoring of radioactivity levels in the environment.
- **Land Contamination:** To regulate the remediation of contaminated land designated as special sites and to report on the state of contaminated land.
- **Navigation:** To maintain and improve navigation on the navigable waters (mostly rivers) for which it has responsibility and licence boats using these waters.

- **Recreation:** To promote recreational use of and access along water.
- **Conservation:** To conserve and enhance the water environment, including areas of natural beauty or environmental sensitivity and to encourage biodiversity.

The Agency also has statutory responsibilities in relation to the collection and dissemination of environmental information, assessing the environmental impacts of pollution, and promoting an understanding of methods for environmental protection and management, including:

- Assembling and disseminating environmental data, from its own monitoring and other sources. This enables it to form an overview of and to communicate the general state of the environment.
- Following developments in technology for preventing or reducing pollution.
- Assessing the environmental impacts of pollution or options for avoiding, limiting, or cleaning up pollution, when Central Government and/or the Assembly Government request it to do so.
- Carrying out or promoting research in relation to its activities.

2. Purpose and Aims of the Agency Publication Scheme

The Agency has always recognised the vital role that provision of information plays in helping us to achieve our goals. The necessity of ensuring that the public has up-to-date environmental information is essential; we rely on their power and influence to help us achieve sustained environmental improvements. Providing access to information is also essential if we are to operate openly and thereby maintain the credibility of our regulatory functions.

Our various duties and responsibilities to inform and educate means that the Agency already provides environmental information to a wide audience. This includes regularly publishing information on the environment, including ‘State of the Environment’ reports, access to map based local environmental information including floodplain maps, and the maintenance of a number of public registers of environmental information. These registers fulfil an existing statutory requirement to provide access to our regulatory decision making activities.

The statutory requirement to maintain and develop the Scheme means that we must take stock of what information we make available and what, in the public (and therefore environmental) interest we intend to make available in the future. We therefore view Freedom of Information as a timely opportunity to further develop a strategic approach to the supply of data and information that will benefit users, the Agency and the environment. Our goals in this respect are that:

- the public recognises the Agency as being at the forefront of environmental information provision;
- the Agency is held up as a model of an open and transparent organisation;
- information of interest to the general public is freely available and widely accessed by the public;
- tailored information services provide timely and relevant information to key audiences – getting over our messages and ensuring that due care is given to the environment in decision making, by the public, business and the Agency.

We aim to achieve this by:

- i. Providing environmental information as widely as possible to as many users as possible;
- ii. Engaging people, communities and sectors of society who presently do not appreciate or see the relevance of environmental issues and who therefore have little interest in environmental information;

- iii. Operating openly and transparently and thereby encouraging public participation in environmental decision making.

3. Ownership

The Agency welcomes the challenges of meeting the requirements of the Freedom of Information Act. At a senior level, the scheme will be owned by the Director of Environmental Protection. The day to day responsibility for the Publication Scheme rests with the Agency's Freedom of Information Policy Manager.

4. Approach to determining Classes of Information

The Agency has a long track record in the provision of information, having been subject to the Environmental Information Regulations for a decade – in fact we currently respond to about 350,000 requests for information and general enquiries every year.

We also lay claim to be one of the world leading organisations in pro-active supply of environmental information. Examples include:

- the provision of local information through 'What's In Your Backyard',
- the development of an inventory of pollution emissions,
- ground-breaking environmental guidelines for small businesses ('NetRegs'), and
- our integrated 'Floodline' flood warning and advice service.

These and other initiatives have involved extensive external involvement to ensure that they are developed in accordance with user requirements. The Agency has drawn on the above experience to develop classes of information that reflect our understanding of the major interests in the information we hold. These classes have been grouped into the following broad sections:

1. About the Publication Scheme

Information about the Publication Scheme itself, Publication Scheme documentation, and our intentions to develop the Scheme.

2. About the Environment Agency and how we operate

Our corporate structure, senior management, annual reports, service standards, job vacancies, and the legislation we operate under.

3. Agency News

Press releases and Agency news publications

4. Research and Development

A strategic view of the Agency's needs, proposed new-starts for the R&D Programme and details of all of the R&D outputs produced

5. Learning Resources

A range of resources tailored to educational requirements, and for people who simply want to learn more about the environment.

6. *Local Environmental Information*

Information to enable users to find out more about their local environment by exploring local data and consulting public registers of information.

7. *Business Information*

Environment Agency information to help businesses

8. *Environmental Assessments*

Information regarding environmental data and assessments

5. Access to the Publication Scheme

The Publication Scheme will be maintained on our internet site. We will also provide a hard copy version that outlines and directs users to the available information. Much of the Information included in the scheme will also be available via the internet. Where publication is available in hard copy form, in our offices or from contacts within the organisation, users will be clearly guided to the source of the information.

We shall publish information in accordance with the scheme, and shall monitor and review its operation in order to develop the scheme in the light of public comment and feedback. We believe that we have defined our classes of information in such a way that we will be able to disclose the data as defined. However sometimes (and we hope exceptionally), we may still have to withhold information if we consider that it is necessary for reasons such as confidentiality, unwarranted invasion of privacy, commercial sensitivity, national security or for some other legitimate reason. When considering whether or not we have to withhold information, we will take into account the grounds listed in the Code of Practice on Access to Government Information, the Freedom of Information Act and the Environmental Information Regulations. We will also consider whether the public interest in withholding the information outweighs the public interest in disclosing it. In any event, if we do have to withhold information, we will explain why we have done so.

Our scheme is intended to be as retrospective as possible, and we will endeavour to publish information within the classes held by the Agency, even if generated before the scheme came into force. Information retention periods will vary from class to class.

6. Charges

The Environment Agency endeavours to make information about the environment, and how we are working to protect and improve it, as freely available as we can. In doing this we aim to encourage greater public participation in environmental matters. Full details of the Environment Agency's charging procedure are included in the publication scheme.

7. Use of Environment Agency Information

All information supplied by the Agency is subject to a standard notice that sets out statutory and other permissions for use of the data. This notice is included in the publication scheme

Part B: Approval Questionnaire

(Mandatory)

The following will be used to assess a public authority's compliance with the Freedom of Information Act s19 (3).

1. Each scheme must have regard to public interest.

1a) Have you had regard to the public interest in allowing access to information held by you?

Yes.

The Agency has used its vast experience in providing environmental information under the Environmental Information Regulations and Public Register legislation to assess the public interest in the information we hold. This has led to the development of tailored information services designed to pro-actively provide information of interest in readily accessible ways. Examples include the provision of local environmental information through a GIS internet portal ('What's in Your Backyard'); ground-breaking environmental guidelines for small businesses ('NetRegs'); and the development of an integrated flood warning and advice service ('floodline').

1b) Have you had regard to the public interest in the publication of reasons for decisions made by you?

Yes.

Information leading up to the Agency's main regulatory permitting decisions, the outcome of those decisions and subsequent related information is already made available to meet the requirements of 'Public Register' legislation. We have been identifying where other relevant and useful information can also be made available. An example of where we have now gone further is the inclusion of specific documents prepared by the Agency to accompany decisions to permit new municipal waste incinerators in the publication scheme.

1c) Have you considered frequently asked questions and specific areas of interest when determining your classes of information?

Yes.

We have gone to great lengths in developing tailored information services (as mentioned above) based on our understanding and experience of those asking questions. A further example is the development of a 'Property Search' pilot information service that includes information specifically required by people involved in property transactions.

ld) Have you made information available within your scheme that has not previously been made available under other information regimes?

Yes.

The Agency has always recognised the vital role that provision of information plays in helping us to achieve our goals. We therefore already provide access to information upon request unless we have a very good reason not to do so. To meet the spirit of the Publication Scheme we are now progressively categorising information as 'Approved for Access'. This category includes information that has been identified as being of use and interest to users, and where policy and legal checks have confirmed that the information is suitable for release. A recent example is the publication of Operator and Pollution Risk Appraisal (OPRA) data via our internet site. A number of other categories of information are pending formal sign-off.

le) Have you decided not to include in your scheme any information which has been made available by you in the past?

No.

lf) What steps have you taken to ensure that your scheme is accessible to people with disabilities, and to those in disadvantaged communities, and, where appropriate is produced in other languages?

We intend to make copies available on request in different formats and in the Welsh language. We will be seeking to further develop our service in these respects in light of best practice and feedback following the introduction of the scheme.

Part C: Classes of Information

Class	Definition	Availability	Charge
About the Publication Scheme	Documents produced to inform the public about the Agency's approach to providing a publication scheme, provided to the Information Commissioner seeking approval [and associated papers produced prior to approval] and any formal Agency plans to develop the scheme.	Internet; Customer Contact (CC)	✗
The Agency's Structure	Current constitution and overviews of the structure of the Agency,	Internet	✗
Agency Offices	Location and contact details of Area Offices	Internet/ 'What's in Your Backyard' (WIYBY)	✗
The Agency's Board	Up to date membership of the Agency's Board and brief resumes	Internet	✗
Board Meetings	Agendas of future meetings, minutes of past meetings excluding information that the Agency deems to be confidential	Internet	✗
Annual Reports, Plans and Strategies	Major annual corporate reports, including the annual report and accounts, corporate plan and corporate strategy	Internet	✗
Agency Position Statements	Specific position statements that outline the Agency's position on certain key issues.	Internet	✗
Agency Policies	Formal Policy statements and explanatory notes as defined in the Agency Management System.	Internet	✗
Consultations	Current and closed national consultations. Consultation responses where produced.	Internet	✗
Municipal Waste Incinerators Decision Documents	A Document prepared by the Agency that accompanies decisions to permit new municipal waste incinerators.	Internet; Area Offices	✗
Standards of Service	Major standards of service as set out in the Customer Charter	Internet CC	✗
FoI Notices	Any Information or Enforcement notices issued by the Information Commissioner to the Agency	Internet	✗
Job Vacancies	All current job vacancies	Internet	✗
Legislation under which the Agency operates	A list of the major legislation that the Agency operates under	Internet	✗
Research and Development	A strategic view of the Agency's needs, proposed new-starts for the R&D Programme and easy access to details of all of the R&D outputs produced	Internet	✓/✗
News Publications	Press Releases and news publications issued by the Agency	Internet	✗

Learning Resources	A series of national resources that have been produced specifically to meet formal and informal educational needs	Internet; various	✓/X
Bathing Water Data	The Bathing Waters Directive database which contains details on designated coastal and inland bathing waters within England and Wales. Details consist of analysis data on monitoring samples taken for each site which are then used to classify the bathing waters. sampling results are available to the public within approximately two weeks of the sample being taken	Internet/ WIYBY	X
Discharges to Sea Data	Data collected for the OSPAR Convention (an agreement signed by a number of European countries (including the United Kingdom) to protect the quality of the North East Atlantic). The load of contamination to the sea is measured at over 300 sites around the coast of England and Wales.	Internet/ WIYBY	X
Groundwater Source Protection Zone Data	As defined by the Environment Agency for groundwater sources (wells, boreholes and springs) used for public drinking water supply.	Internet/ WIYBY	X
Indicative Floodplain Map Data	Maps that shows the natural river and coastal floodplains in England and Wales. For flooding from rivers the maps indicate the extent of flooding for a one in one hundred (or a one per cent) chance of flooding each year. For flooding from the sea and tidal estuaries, the maps show a one in two hundred (or 0.5 per cent) chance of flooding each year. The maps are normally updated annually.	Internet/ WIYBY	X
Flood Warning Area Data	Maps that show where a full flood warning service is currently available in England and Wales.	Internet/ WIYBY	X
Current Landfill Site Location Data	Maps that show the locations of current landfill sites in England and Wales	Internet/ WIYBY	X
Pollution Inventory Data	Those details on the amount and nature of releases from large industrial sites within England and Wales that constitute the Pollution Inventory (excluding those sites run by individuals or partnerships for data protection reasons).	Internet/ WIYBY	X
OPRA Score Data	Banded scores of relevant sites/processes for Operator Performance Appraisal and Pollution Hazard Appraisal (excluding those sites run by individuals or partnerships for data protection reasons).	Internet/ WIYBY	X
River Quality Data	The Chemical General Quality Assessment of relevant sites	Internet/ WIYBY	X
River Quality Target Data	River Quality Objectives for rivers in England and Wales	Internet/ WIYBY	X

Flood Warning and Advice	<p>Information that the Agency has prepared specifically to inform the public on:</p> <ul style="list-style-type: none"> • Preparing for a Flood, • What to do when flooding occurs, • What to do after a Flood, • General Flooding Knowledge, • Press Information, • the Agency's role in Flooding. 	Internet; Floodline Call Service	X
Current Flooding Information	Flood warnings issued by the Agency.	Internet, telephone etc.	X
Property Search Service	<p>A range of information included in a service tailored specifically for the requirements of people involved in the property transactions.</p> <p>This service is currently in development and is at a pilot stage. The aim is that the full service will be included in the Publication Scheme early in 2003</p>	Internet; Call Service;	✓
The Register of Radioactive Substances Information	<p>Documents and records received and issued under any provision of the Radioactive Substances Act 1993, which are required by that Act to be held by the Agency in the form of a register, under section 39 of the Act (<i>since 1 January 1991</i>)</p> <ul style="list-style-type: none"> • applications for registration or authorisation including supporting material, eg. maps and photographs • certificates of registration or authorisation • notices of variation or cancellation • enforcement and prohibition notices • letters notifying those served with an enforcement notice due to a breach of the conditions of the registration or authorisation, that the conditions are being complied with • notices advising those served with a prohibition notice that the notice is now withdrawn • notices advising the variation or cancellation of a registration following a determination of an appeal • notices advising the variation or revocation of an authorisation following a determination of an appeal <p>Prescribed records under SI No.1685 The Radioactive Substances (Records of Convictions)</p>	Offices; summary details on internet.	X

	<p>Regulations 1992 (<i>since 11 August 1992</i>)</p> <ul style="list-style-type: none"> records of convictions, specifically the offence, the name of the offender, the date of the conviction, the penalty imposed and the name of the Court <p>Further details specified in DoE Circular 22/92 and Welsh Office Circular 43/92 (<i>issued 28 August 1992</i>)</p> <ul style="list-style-type: none"> copies of annual reports of the Agency's monitoring programmes of authorised discharges of radioactive wastes in England and Wales detailed monitoring data held by the Agency (this information is not distributed to local authorities) monitoring data provided to the Agency by operators of major sites where it is required as a condition of the authorisation certificates of notification, certificates of agreement (previously known as noting letters or letters of approval) issued to the Ministry of Defence and Visiting Forces variations or cancellations to certificates of notification or agreement <p>Apart from information that the Secretary of State has directed the Agency to withhold from the register for reasons of national security, or that the Agency has agreed to withhold from the public register on the grounds of commercial confidentiality.</p>		
The Integrated Pollution Control Public Register	<p>A register maintained under section 20 of the Environmental Protection Act 1990 and prescribed by SI No.507 (Applications, Appeals and Registers) Regulations 1991 (<i>since 1 April 1991</i>) and SI No.1996/979 (<i>since 24 April 1996</i>) Information required to be on this register which comprises:</p> <ul style="list-style-type: none"> all particulars of applications for authorisation, or for variation of the conditions of an existing authorisation all particulars of any published advertisements in relation to an application all particulars of Schedule 1 notices requiring further details, issued by the Agency and any information provided in response by the operator all particulars of any representations made by any person required by statute to be consulted all particulars of any representations made by any person in response to a published advertisement except those representations requested not to be placed in the register where representations are omitted from the register at the request of the person who made them, a statement by the Agency that such representations have been made (without identifying 	Offices; summary details on internet.	X

any such person)

- all particulars of any authorisation granted by the Agency
- all particulars of any written notice of the transfer of an authorisation
- all particulars of the Agency's opinion on action to be taken following the issue of a variation notice
- all particulars of any revocation of an authorisation made by the Agency
- all particulars of any variation notice, enforcement notice or prohibition notice issued by the Agency
- all particulars of any notice issued by the Agency withdrawing an enforcement notice or a prohibition notice
- all particulars of any notice of appeal against a decision by the Agency, the documents relating to the appeal, any written notification of the Secretary of State's determination of such an appeal and any accompanying report
- details of any conviction of any person for an offence relating to an authorised or non-authorised process, including the name of the offender, the date of conviction, the penalty imposed and the name of the Court
- all particulars of any monitoring information obtained by the Agency as a result of its own monitoring, supplied to it as a condition of the authorisation or notice issued seeking further information
- where monitoring information is omitted from the register because it is commercially confidential, a statement by the Agency indicating whether or not there has been compliance with any relevant condition of the authorisation
- all particulars of any other information provided to the Agency (on or after 1 April 1996) in compliance with a condition of the authorisation, a variation notice, enforcement notice, prohibition notice, or notice seeking further information
- reports published by the Agency relating to an assessment of the environmental consequences of a prescribed process operating in the locality of the authorised premises
- all particulars of any direction (other than a direction relating to matters of national security) given to the Agency by the Secretary of State

Apart from information that the Secretary of State has directed the Agency to withhold from the register for reasons of national security, or that the Agency has agreed to withhold from the public register on the grounds of commercial confidentiality.

<p>The Pollution Prevention and Control Public Register</p>	<p>A register maintained under regulation 29 of the Pollution Prevention Control Regulations 2000 as specified in Paragraph 1 of Schedule 9 of those Regulations as amended by Paragraph 16 of Schedule 5 of the Landfill (England and Wales) Regulations 2002. Information required to be on this register which comprises:</p> <p>NB: any reference to regulations or schedules should be taken to mean the PPC 2000 Regs unless expressly stated otherwise.</p> <ul style="list-style-type: none"> • all particulars of any application made to the regulator for a permit or for a variation of the conditions of a permit; • all particulars of any notice to the applicant by the regulator under paragraph 4 of Schedule 4 and paragraph 2 of Schedule 7 and of any information furnished in response to such a notice; • all particulars of any advertisement published pursuant to paragraph 5 of Schedule 4 or paragraph 4(8) of Schedule 7 and of any representations made by any person in response to such an advertisement, other than representations which the person who made them requested should not be placed in the register; • in a case where any such representations are omitted from the register at the request of the person who made them, a statement by the regulator that representations have been made which have been the subject of such a request (but such statement shall not identify the person who made the representations in question); • all particulars of any representations made by any person required to be given notice under paragraph 9 of Schedule 4 or paragraph 4(5)(c) of Schedule 7; • all particulars of any permit granted by the regulator; • all particulars of any notification of the regulator given under regulation 16(1) • all particulars of any application made to the regulator for the variation, transfer or surrender of a permit • all particulars of any variation, transfer and surrender of any permit granted by the regulator; • all particulars of any revocation of a permit granted by the regulator; • all particulars of any enforcement notice or suspension notice or closure notice issued by the 	<p>Offices</p>	<p>X</p>
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regulator;

- all particulars of any notice issued by the regulator withdrawing an enforcement notice or a suspension notice;
- all particulars of any notice of appeal under regulation 27 against a decision by the regulator or a notice served by the regulator and of the documents relating to the appeal mentioned in paragraph 1(2)(a), (d) and (e) of Schedule 8;
- all particulars of any representations made by any person in response to a notice given under paragraph 3(1) of Schedule 8, other than representations which the person who made them requested should not be placed in the register;
- in a case where any such representations are omitted from the register at the request of the person who made them, a statement by the regulator that representations have been made which have been the subject of such a request (but such statement shall not identify the person who made the representations in question);
- all particulars of any written notification of the Secretary of State's determination of such an appeal and any report accompanying any such written notification;
- details of any conviction of or formal caution given to any person for any offence under regulation 32(1), or regulation 17(1) of the 2002 Regulations, which relates to the operation of an installation under a permit granted by the regulator, or without such a permit in circumstances where one is required by regulation 9, including the name of the person, the date of conviction or formal caution, and, in the case of a conviction, the penalty imposed and the name of the Court;
- all particulars of any monitoring information relating to the operation of an installation under a permit granted by the regulator obtained by the regulator as a result of its own monitoring or furnished to the regulator in writing by virtue of a condition of the permit or under regulation 28(2);
- in a case where any such monitoring information is omitted from the register by virtue of regulation 31, a statement by the regulator, based on the monitoring information from time to

time obtained by or furnished to them, indicating whether or not there has been compliance with any relevant condition of the permit;

- all particulars of any other information furnished to the authority in compliance with a condition of the permit, a variation notice, enforcement notice or suspension notice, or regulation 28(2), or a closure notice under the 2002 regulations;
- where a permit granted by the regulator authorises the carrying out of a specified waste management activity, all particulars of any waste management licence (within the meaning of regulation 19(13)) which ceased to have effect on the granting of the permit in so far as they may be relevant for the purpose of determining under regulation 19 whether any pollution risk results from the carrying out of such an activity on the site covered by the permit;
- all particulars of any report published by a regulator relating to an assessment of the environmental consequences of the operation of an installation in the locality of premises where the installation is operated under a permit granted by the regulator; and
- all particulars of any direction (other than a direction under regulation 30(2)) given to the regulator by the Secretary of State under any provision of the PPC Regulations;
 - all particulars of any site conditioning plan or notification that the operator does not propose to continue to accept waste after the 16th July 2002 submitted to the Agency;
 - all particulars of any notice requiring a landfill to close (in whole or part);
 - all particulars of any notification or report submitted to the Agency as required before the definitive closure of a landfill.

Apart from information that the Secretary of State has directed the Agency to withhold from the register for reasons of national security, or that the Agency has agreed to withhold from the public register on the grounds of commercial confidentiality.

The Water Abstraction and Impounding Register	<p>A register maintained under section 189 of the Water Resources Act 1991 and prescribed by SI No.534 The Water Resources (Licences) Regulations 1965 (<i>since 1 April 1965</i>) Information required to be on this register which comprises:</p> <ul style="list-style-type: none"> • name and address of the applicant, date of the application and brief details of its proposal • the Agency's decision, date of decision and brief details of any licence granted or revocation or variation • in relation to an appeal or application made directly to him, the Minister's decision, date of decision and brief details of any licence granted or revocation or variation • where a transfer of the licence or change in the occupation of the land occurs, details of the person's name and address, date of notification to the Agency and the serial number of the relevant licence • an index to the register in the form of a map <p>Apart from information that the Secretary of State has directed the Agency to withhold from the register for reasons of national security, or that the Agency has agreed to withhold from the public register on the grounds of commercial confidentiality.</p>	Offices; summary details on internet.	X
The Water Quality and Pollution control Public Register	<p>A register maintained under section 190 of the Water Resources Act 1991 and prescribed by SI No.2971 The Control of Pollution (Applications, Appeals and Registers) Regulations 1996 (<i>since 31 December 1996</i>), and previously SI No.1160 The Control of Pollution (Registers) Regulations 1989 (<i>since 1 September 1989</i>). Information required to be on this register which comprises:</p> <ul style="list-style-type: none"> • notices of water quality objectives • applications for consents to discharge or for variation of an existing consent, and supporting material • discharge consents, consent conditions and any variations • date and time of each sample of water or effluent taken by the Agency, the result of its analysis and any steps taken by the Agency as a consequence • date and time of each sample of water or effluent taken by any other person, the result of its analysis (by the Agency) and any steps taken by that person as a consequence • prohibition notices • enforcement notices • revocations of discharge consents • notices of appeal and relevant correspondence, decisions and representations, Secretary of 	Offices; summary details on internet.	X

	<p>State's determination and any accompanying reports.</p> <ul style="list-style-type: none"> • Secretary of State directions to the Agency in relation to its water pollution functions (except directions relating to matters of national security) • details of convictions of consent holders, including the name of the offender, date of conviction, penalty imposed, the costs (if any) awarded against the offender and the name of the court • returns and other information about the nature, origin, composition, temperature, volume and rate of discharges provided to the Agency as a result of consent conditions • register entries made under the previous Control of Pollution (Registers) Regulations (SI No.1160/1989 since 1 September 1989) • an index to facilitate access to particulars entered in to the register <p>Apart from information that the Secretary of State has directed the Agency to withhold from the register for reasons of national security, or that the Agency has agreed to withhold from the public register on the grounds of commercial confidentiality.</p>		
Maps of Freshwater Limits	<p>Maps held under section 192 of the Water Resources Act 1991</p> <ul style="list-style-type: none"> • maps of freshwater limits (and any changes to those limits) of controlled waters, i.e. relevant rivers or watercourses 	Offices	X
Maps of Main Rivers	<p>Maps held under section 193 of the Water Resources Act 1991</p> <ul style="list-style-type: none"> • maps for each area covered by the Agency's Regional Flood Defence Committees 	Offices	X
Maps of Agency Waterworks	<p>Maps held under section 195 of the Water Resources Act 1991</p> <ul style="list-style-type: none"> • location of resource mains or discharge pipes vested in the Agency • location of underground works vested in the Agency 	Offices	X
Maps of Sensitive Areas and High Natural Dispersion Areas	<p>Information held under SI No.2841 The Urban Waste Water Treatment (England and Wales) Regulations 1994 (<i>since 30 November 1994</i>)</p> <ul style="list-style-type: none"> • maps of estuaries • maps of sensitive areas and high natural dispersion areas (HNDAs) • certificates of exemption from Urban Waste Water Treatment Regulations 	Offices	X

<p>The Register of Carriers of Controlled Waste</p>	<p>A public register maintained under section 2(2)(b) of the Control of Pollution (Amendment) Act 1989 and Regulation 3 of SI No. 1624 The Controlled Waste (Registration of Carriers and Seizure of Vehicles) Regulations 1991 and prescribed by Regulation 6 of SI No. 1991/1624 (<i>since 14 October 1991</i>). Information required to be on this register which comprises:</p> <ul style="list-style-type: none"> • entries showing persons as registered carriers of controlled waste with their allocated registration number, including any letter • the date the registration takes effect and the date of expiry • registered person's business name, address of his principal business office and telephone, telex or fax numbers, and if an individual, date of birth • for corporate bodies, the names of each director, manager, secretary or other similar officers and their dates of birth • for companies registered in Great Britain, the registered number, otherwise the country in which it was incorporated • relevant conviction details including person's name, details of the offence, date of conviction, penalty imposed, the name of the Court and, if an individual, their date of birth • details of waste management licences held • date of renewal and revised expiry date • any other changes to registered details and the date of amendment • an index to allow members of the public to readily trace information on the register <p>Apart from information that the Secretary of State has directed the Agency to withhold from the register for reasons of national security, or that the Agency has agreed to withhold from the public register on the grounds of commercial confidentiality.</p>	<p>Offices</p>	<p>X</p>
<p>The Register of Waste Management Licences</p>	<p>A public register held under section 64 of the Environmental Protection Act 1990 (Part II) and prescribed by Regulation 10 of SI No.1056 The Waste Management Licensing Regulations 1994 (<i>since 1 May 1994</i>) as amended by Paragraph 2(3) of Schedule 5 of The Landfill (England and Wales) Regulations 2002. Information required to be on this register which comprises:</p> <p>NB: any reference to regulations or schedules should be taken to mean the WML 1994 regs unless expressly stated otherwise.</p> <ul style="list-style-type: none"> • current or recently current waste management licences and any related working plans 	<p>Offices</p>	<p>X</p>

- current or recently current applications for, or transfer or modification of, licences including supporting information from the applicant, written representations considered by the Agency, any decisions taken by the Secretary of State, notices of rejection by the Agency or emergencies resulting in the postponement of relevant references.
- notices of modification, revocation, suspension of licences
- notices of appeal and relevant documents
- conviction details of licence holders including the name of the offender, date of conviction, penalty imposed and the name of the Court for offences under Part II of the Environmental Protection Act or under reg 17(1) of the 2002 regulations;
- reports produced by the Agency including remedial or preventative action taken
- any monitoring information obtained by the Agency as a result of its own monitoring, or supplied to it as a condition of the licence
- Secretary of State directions
- summaries of special waste produced or disposed of
- register details and records provided under the Control of Pollution (Special Waste) Regulations 1980 or Special Waste Regulations 1996 where the licence has been revoked or surrendered;
- applications for the surrender of licences including supporting information and evidence, written representations, decisions by the Secretary of State and notices of determination and certificates of completion;
- inspectors' reports written after seizing or rendering harmless, any article or substance;
- records of where and when inspectors exercised their powers, what information was obtained and what action was taken on each occasion;
- statements of whether or not there is compliance with any condition of a licence where the information which shows compliance or not, has been excluded from the register because it is confidential;
- all particulars of any site conditioning plan or notification that the operator does not propose to continue to accept waste after the 16th July 2002 submitted to the Agency;
- all particular of a notification to the Agency of an operators intention to cease accepting waste after 16th July 2002, and all particulars of any notice requiring a landfill to close (in whole or part);
- all particulars of any notification or report submitted to the Agency as required before the definitive closure of a landfill.

	Apart from information that the Secretary of State has directed the Agency to withhold from the register for reasons of national security, or that the Agency has agreed to withhold from the public register on the grounds of commercial confidentiality.		
The Register of Exempt Activities	<p>A public register held under and prescribed by Regulation 18(2) and 18(3) of SI No.1056 The Waste Management Licensing Regulations 1994 (<i>since 1 May 1994</i>). Information required to be on this register which comprises:</p> <ul style="list-style-type: none"> • name and address of the exempt establishment or undertaking • activity which makes it exempt • place where the activity occurs 	Offices	X

<p>The Register of Professional Collectors and Transporters of Waste, and Dealers and Brokers</p>	<p>A public register held under Regulation 19 (as detailed in Schedule 4, para 12) of SI No.1056 The Waste Management Licensing Regulations 1994 (<i>since 1 May 1994</i>). Information required to be on this register which comprises:</p> <ul style="list-style-type: none"> • name and address of the establishment or undertaking • address of its principal place of business • address of any place at, or from which, it carries on its business <p>Apart from information that the Secretary of State has directed the Agency to withhold from the register for reasons of national security, or that the Agency has agreed to withhold from the public register on the grounds of commercial confidentiality.</p>	<p>Offices</p>	<p>X</p>
<p>The Register of Brokers of Controlled Waste</p>	<p>A public register held under Regulation 20(7) (as detailed in Schedule 5, paragraph 2) of SI No.1056 The Waste Management Licensing Regulations 1994 (<i>since 1 May 1994</i>). Information required to be on this register which comprises:</p> <ul style="list-style-type: none"> • broker's registration number • date the registration takes effect and date of its expiry • broker's business name and address of the principal place of business including telephone number, telex or fax numbers and, if an individual, their date of birth • for corporate bodies, the names of each director, manager or similar position and their dates of birth • for companies registered in Great Britain, the registered number, otherwise the country in which it was incorporated • relevant conviction details including person's name, details of the offence, date of conviction, penalty imposed, the name of the Court and, if an individual, their date of birth • details of waste management licences held • date of renewal and revised expiry date • any other changes to registered details and the date of amendment <p>Apart from information that the Secretary of State has directed the Agency to withhold from the register for reasons of national security, or that the Agency has agreed to withhold from the public register on the grounds of commercial confidentiality.</p>	<p>Offices</p>	<p>X</p>

<p>The Producer Responsibility Register</p>	<p>A public register maintained under Regulation 26 (as detailed in Schedule 7) of SI No.648 The Producer Responsibility Obligations (Packaging Waste) Regulations 1997 (<i>since 1 September 1997</i>). Information required to be on this register which comprises:</p> <p>Producer registrations:</p> <ul style="list-style-type: none"> • (for 1997 and 1998) the name and address of the registered office or principal place of business of the registered producer [and] • (for 1999 and subsequent years) a statement for each year as to whether a certificate of compliance has been furnished <p>Scheme registrations:</p> <ul style="list-style-type: none"> • (for 1997 and 1998) the name of the scheme, the name and address of the registered office or principal place of business of each operator of the scheme and the members of the scheme [and] • (for 1999 and subsequent years) a statement in relation to each scheme member and each year as to whether the scheme has discharged its recovery and recycling obligations <p>For all registrations:</p> <ul style="list-style-type: none"> • a note of any amendment made to any register entry and the date of amendment • an index to allow members of the public to readily trace information on the register <p>Apart from information that the Secretary of State has directed the Agency to withhold from the register for reasons of national security, or that the Agency has agreed to withhold from the public register on the grounds of commercial confidentiality.</p>	<p>Offices</p>	<p>X</p>
<p>The Control of Major Accidents and Hazards</p>	<p>A register maintained under Regulation 21 (4) of the Control of Major Accident Hazards Regulations 1999. SI 1999 No. 743. Information required to be on this register which comprises:</p> <ul style="list-style-type: none"> • Notifications to the Competent Authority under regulation 6; • Safety Reports; • Notifications under regulation 16 (2); • Communications under regulation 17 (1)(a); • COMAH improvement notices served under section 21 of HSW74; • COMAH prohibition notices served under regulation 18 (3). <p>Apart from information that the Secretary of State has directed the Agency to withhold from the register for reasons of national security, or that the Agency has agreed to withhold from the</p>	<p>Offices</p>	<p>X</p>

		public register on the grounds of commercial confidentiality.		
Contaminated Land Public Register		<p>A public register held under Part IIA of EPA 1990 of remedial activities carried out for the purpose of risk management. Information required to be on this register which comprises:</p> <ul style="list-style-type: none"> • Remediation statements • Remediation declarations • Remediation notices • Land identified as contaminated land under Part IIA but which is subsequently dealt with under other environmental controls • Designation of Special Sites • Notification of remediation steps claimed to have been taken • Statements on appeals <p>Apart from information that the Secretary of State has directed the Agency to withhold from the register for reasons of national security, or that the Agency has agreed to withhold from the public register on the grounds of commercial confidentiality.</p>	Offices	X
Groundwater Register	Public	<p>A public register held under the Groundwater Regulations 1998 (1998/2746) Regulation 22. Information required to be on this register which comprises:</p> <ul style="list-style-type: none"> • Applications and information provided to the Agency to help determine these. • Authorisations and notices, including variations or revocations. • Monitoring data provided for authorisations and notices. • Any convictions for offences relevant to the Groundwater Regulations. • Discharges so small so as to obviate deterioration of groundwater quality. • Substances determined as inappropriate to list I and any summary of these. • Substances determined as appropriate to list II and any summary of these. • Any review by the Secretary of State of the Agency's determinations on list I and II substances. • Codes of practice approved for the purposes of the Groundwater Regulations. <p>Apart from information that the Secretary of State has directed the Agency to withhold from the register for reasons of national security, or that the Agency has agreed to withhold from the public register on the grounds of commercial confidentiality.</p>	Offices	X
Technical Publications and Guidance Notes		Technical and regulatory guidance for business regulated under Integrated Pollution Control (IPC) and Integrated Pollution Prevention and Control (IPPC). Also includes Guidance on PCB Regulations and substitute fuels protocol.	Internet	X

Waste Management Guidance	Technical and regulatory guidance on the management of wastes and waste management licensing	Internet	X
Strategic Waste Management Assessments	Specific regional reports for England and Wales, that provide consistent, comprehensive, local information about amounts and types of waste produced and how it is managed.	Internet	X
Environment Agency Charging Schemes	Environment Agency Charging Schemes for some of the regulatory regimes. 2002-2003	Internet	X
Pollution Prevention Guidance Notes	Series of sectoral guidance notes on the prevention of pollution. This series deals mainly with the prevention of pollution to water courses and groundwater.	Internet	X
NETREGS	Generic and Sector specific guidelines to help compliance with environmental legislation	Internet	X
Agency Forms	IPPC and RSA application forms (internet), others (offices)	Internet CC	X
National Environmental Reports	Series of national State of the Environment reports produced by the Agency, and associated publications of key facts and figures and environmental indicators	Internet	✓/X
Regional State of the Environment Reports	Series of State of the Environment reports produced by the Agency on a regional or other political boundary	Internet	✓/X